

BRYAN B. CHAMBERS
Judge, Division I
Extension 8686



TIMOTHY M. WRIGHT
Presiding Judge, Division II
Extension 8690

JON BEARUP
Court Administrator
Extension 8672

Gila County Courthouse
1400 East Ash
Globe, Arizona 85501
(928) 425-3231

Superior Court of Gila County

MEMORANDUM

DATE: January 16, 2025

TO: Superior Court Judges; Court Administration; Clerk of Superior Court's Office; County Attorney's Office; and Office of Indigent Legal Services

FROM: Hon. Timothy M. Wright, Presiding Judge

RE: The Use of Digital Evidence in Jury Trials

On April 30, 2024, the Superior Court issued Administrative Order 2024-00004 which mandated the use of digital evidence in all evidentiary hearings for all case types with the exception of jury trials. Further, the Order indicated that the use of digital evidence in jury trials would be implemented via memorandum.

This memorandum announces the launch of digital evidence in all jury trials effective February 1, 2025, and provides guidance to facilitate that implementation.

Attorneys and support staff are encouraged to obtain training on the digital evidence application, "Caselines". Training is available online at: <https://www.azcourts.gov/digitalevidence/Training/Attorney-and-Self-Represented-Litigants>. Personalized training is also available through Court Administration by contacting Yolanda Spurgeon at (928) 402-8687 or yspurgeon@courts.az.gov.

Please do not wait until the morning of a trial or hearing to learn how to use the system. Training in advance of hearings will avoid disruption and yield a better presentation.

The Court has invested in the courtroom equipment necessary to manage and display digital evidence. Please use the laptops provided. **Use of external devices will not**

be permitted. Training on the laptops is available through Court Administration (see contact information above).

The Clerk's Office will open the digital evidence portal upon the setting of an evidentiary hearing or at the direction of a judge. View the Gila County Digital Evidence Exhibit Policy at the following link: [Clerk of the Superior Court Exhibit Policy .docx](#).

If the parties have not received a CaseLines invitation or are unable to access the portal to upload, Parties should contact the Clerk's Office well in advance of the scheduled evidentiary hearing or trial to ensure the timely uploading of digital evidence.